

CHELSWORTH

I V A N H O E

OWNERS' CORPORATION MANAGER

A MESSAGE FROM OWNERSCORP COMMERCIAL

Ownerscorp Commercial is delighted to be appointed manager of the owners' corporation at "Chelsworth". Our company was formed in 2006 following the introduction of the Owners Corporations Act.

Our trained staff have in excess of 100 years experience in asset and property management with backgrounds in banking, finance and facilities management. We manage a variety of residential, commercial and retail owner's corporations ranging from 320+ lot subdivisions to smaller suburban blocks.

As the Owner's Corporation Manager, Ownerscorp Commercial is responsible for the management of the common property and overall supervision of the complex. Common property is whatever is stated to be on the 'plan of subdivision' and may include gardens, passages, walls, stairwells, pathways, driveways, lifts, foyers and fences. As stated within the Owners Corporations Act 2006, the owner's corporation must, among other things, manage, administer, repair and maintain the common property. To assist in this, we have established important preventative maintenance arrangements with qualified and professional companies to ensure the complex and its infrastructure operates effectively and efficiently for the benefit of all occupants. Contract cleaning will also be undertaken every weekday in and around the complex to ensure a high standard of cleanliness is maintained.

Owners and or their nominated representative will have 24/7 access to the following representatives from our company;

Aaron Harvey - 0402 581 388 | aaron@tbre.net.au

Chris Boothroyd - 0411 261 591 | chris@tbre.net.au

Prior to moving into Chelsworth, please ensure you have familiarised yourself with the Move In Procedures, and contact aaron@tbre.net.au to book your move in time.

Ownerscorp Commercial is conveniently located in Queens Road, Melbourne. A representative from our company will arrange to meet you on-site at the time of your scheduled move-in to introduce themselves and assist with any questions or concerns.

Should you identify any defects either within your apartment or the common property, please complete the 'Defect Log' template under the Chelsworth tab on our website (www.ownerscorpcommercial.com.au) and we will refer to the appropriate contractor.

On behalf of our team at Ownerscorp Commercial we look forward to working with you as part of your ownership in this exciting new development.